



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON BAUMHOLDER
UNIT 23746
APO AE 09034-0003

REPLY TO
ATTENTION OF

IMBM-ZA

10. OKT. 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter 5-5, Designated No Overnight Parking Locations During Winter Months

1. Reference. Army in Europe Regulation (AER) 190-1, Registering and Operating Privately Owned Motor Vehicles in Germany, dated 13 August 2010.
2. Purpose. To establish policy for designating and establishing no overnight parking locations to allow the Directorate of Public Works to conduct snow removal operations.
3. Applicability. Applies to all personnel operating a motor vehicle in areas that are controlled by USAG Baumholder.
4. Policy. There will be no overnight parking for any type of vehicles in areas designated by signs from 1 December through 31 March. Overnight is from 2100-0500 hours and will be posted on the signs.
5. Procedures.
 - a. Signs will be placed at the entrances of all designated areas.
 - b. Individuals in violation of this policy will be issued a DD Form 1408, Armed Forces Traffic Ticket with the offense listed as "Parking where prohibited by signs."
 - c. Vehicles in violation of this policy will be considered abandon and subject to towing/storage at the owner's expense. The vehicle will be tagged with Warning Notice of Possible Abandonment, AE Form 190-1AS and Abandoned Vehicle Notice DD Form 2504. The AE Form 190-1AS provides the following warning; "Should this vehicle remain at this location for 24 hours after the date of this notice, impoundment action will be started."
 - d. The DD Form 2504 will be processed by the Military Police Desk Sergeant and a copy of the form will be distributed to the Traffic Section to begin impoundment action after 24 hours. The Traffic Section NCOIC will arrange with DFMWR towing service to have the vehicle towed at the owner's expense to the Garrison Holding Lot. The sponsor's Unit Commander or 1SG will be notified of the pending action to allow for the unit to handle the situation.

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6. Point of contact is Mr. Todd S. Guyette, Director of Emergency Services at DSN 485-7581.



MICHAEL D. SULLIVAN
LTC, AR
Commanding

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