

LOCAL SERVICE REQUEST (LSR) For use of this form, see AR 25-1; the proponent agency is ODISC4						DATE SERVICE REQUIRED		
TO:				NAME AND TELEPHONE NUMBER OF PERSON WITH EXACT LOCATION KNOWLEDGE				
THIS REQUEST IS FOR:			INSTALL	REMOVE	MOVE			
<input type="checkbox"/> LOCAL TELEPHONE SERVICE	MAIN LINE							
<input type="checkbox"/> WATS	EXTENSION(S)							
<input type="checkbox"/> FX	KEY(S)							
<input type="checkbox"/> OTHER	TELEPHONE NO.							
SPECIAL REQUESTS, WORK DETAILS, ADDITIONAL DIRECTORY AND NAME CHANGES, JUSTIFICATION, FUND CITE, ETC.								
PRESENT LOCATION OF EQUIPMENT				PRESENT DIRECTORY LISTING (Hq, Div, Br, Sec)				
PROPOSED LOCATION OF EQUIPMENT				PROPOSED DIRECTORY LISTING				
CLASS OF SERVICE DESIRED				TOTAL TELEPHONES AT ACTIVITY CONCERNED				
DATE OF REQUEST		TYPED NAME OF REQUESTER			SIGNATURE OF VALIDATING OFFICIAL			
INSTRUCTIONS: ALL COPIES WILL BE FORWARDED TO THE SUPPORTING C-E OFFICER.								
CONSENT STATEMENT: ALL UNOFFICIAL (CLASS R) MILITARY TELEPHONE SUBSCRIBERS WILL READ AND SIGN THE FOLLOWING CONSENT STATEMENT: <p style="text-align: center;">I (DO) (DO NOT) DESIRE TO HAVE MY HOME TELEPHONE NUMBER PUBLISHED IN THE POST TELEPHONE DIRECTORY (AND) (NOR) LISTED IN THE POST OPERATOR INFORMATION FILES. IT IS FURTHER UNDERSTOOD AND AGREED THAT CONSENT OF LISTING AND PUBLICATION CONSTITUTES CONSENT TO PUBLIC DISCLOSURE.</p>								
_____ NAME AND RANK								
FOR USE OF THE C-E OFFICE								
REQUEST APPROVED BY				WORK ORDER NUMBER				
CHARGES			CONTRACT AUTHORIZATION					
MONTHLY CHARGES		NONRECURRING CHARGE	CONTRACT NUMBER		RENTED SERVICE C.S.A. NUMBER	MAINTENANCE SERVICE C.S.A. NUMBER		
CABLE	PAIR	TERMINAL No.	LOCATION			BUILDING	1ST PAIR	X CONN
IN								
OUT								
RECORDS POSTED	WIRE CHIEF		WORK COMPLETED BY		DATE DUE		DATE COMPLETED	
RECORDS POSTED	CHIEF OPERATOR		ACCOUNTS CLERK		EQUIPMENT USED			
RECORDS POSTED	SERVICE ORDER CLERK		DIRECTORY CLERK					

SEE ATTACHED CUT SHEET

MATERIAL USED

AMOUNT USED	RE-CLAIMED	DESCRIPTION	AMOUNT USED	RE-CLAIMED	DESCRIPTION

REMARKS

REMARKS

(Installer)

(Wire Chief)